

MINUTES

Louisa May Alcott Elementary PTA Minutes

May 4th, 2022

Meeting was held via zoom.

The meeting was called to order at 6:25 p.m. by Alisha

Attendees:

Alisha Powell, President

Meghann Chee, Secretary

Sherry Schneider, Treasurer

Tammy Payton, Historian

Crystal Milosh, Parliamentarian

Tanner Eastmond-Membership

Approval of Minutes

The April 4th, 2022 Board meeting minutes were presented for review and approval. Meghann motioned to approve; Alisha second. Approved.

Treasurer's Report and Bank Reconciliation

- Bank Reconciliation issue due to bank fee associated with coin roll fee. Alisha to contact bank for reconciliation
- Starting balance: \$27,150.01
- Ending balance: \$21, 349.09
- \$129.59 mobile deposits, \$5,928.81 checks paid, \$1.70 service fee
- Most checks cleared except Tiffany's
- \$17,808.89 Cash on hand
- Sherry motioned to approve, Tammy seconded; Approved.

Presidents Report

- Sage Garde issues: Alisha got Tiffany W9, There are no message to Cheryl or Alisha last week about absences. Alisha to email teachers about the Sage teachers. We will only do it if we get the grant. There was confusion with Yvonne planting. Stepping stones or gravel are needed near the hose. Program new to Clairemont. Getting checks out to them. Program and teachers need to meet and try to keep more cohesive. Learned from mistakes this year. \$15,000 split between 2 instructors-typically it is only 1 person. Are we expected to pay for June? Next year to create contract and expectations. What happens to unused money. Alisha to reach out to Kelly re grant terms. Possibly use part of PTA budget for supplies next year + \$750 for workers comp
- T-shirts-did not sell them this month due to lack of help, will sell at open house
- Yearbooks: got photos, fitting photos in book. Tammy and Alisha meeting May 14th to work on
- Book Fair: BOGO, beach theme, do it the week of open house

- Open House: Alisha reach out to Famina. Tammy sending email/reach out to family about catering/food truck. Contacting Kona Ice. Snacks bags-keep it simple as for donations, possibly popcorn for \$1, bottled water with PTA QR code. Steve possibly looking into Clairemont high band and robotics club. Create sign up sheet with list of events/programs/fundraisers. This is a test for next year and future years.
- Young Art Program: difficult, no class project (possible Auction idea for next year). Teachers having challenges with links. Teachers would want in person next year vs zoom. Little high for some age levels. Alisha to send out survey to teachers to give to company.

Principal's Report

- Open House-excited and ready to have families on campus again

Upcoming Events:

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Upcoming Programs

- Young Art Program: to start next week into 1st week of May. Will send invoice for total amount.
- Sage Garden: waiting to hear back from "Top Dog"
- BOGO book fair: Alisha to chair, no financial benefit just 3rd book fair-buy one get one free. Doing a beach theme, do it the same week as Open House.
- Open House: Steve wants it big. Ideas: sell popcorn, ask parents/teachers for food connections, send a google survey-send to Cheryl and teachers, PTA email and facebook page. Put up art around campus to show case Young Art Program. Reallocate funds-\$700. Possible Silent Auction for 1 piece of whole class art per class and the \$ can go to the program next year. Auditorium: book fair, t-shirt sales, silent auction, PTA board, Popcorn sales (see if SDUSD interns can assist)

Officers Reports

- Vice President: Open
- Historian: Need to record volunteer hours, PTA meetings hours included
- Auditor: None
- Parliamentarian: none
- Committee Reports: None
- Membership: None

Old Business

- Mrs Summers Pollinators Program: Big hit! Kids loved it. She has been paid

Unfinished Business

- Teacher appreciation week: food overbudget-need to up budget next year. 65 ppl on campus Friday. Add vegetarian options-\$1,000.

New Business

- Ms Brakespears- Zoo request. Next week: if PTA could reimburse, if students did not bring money for tour. Alisha motion to approve; Sherry seconded. Approved unanimously
- End of year school stuff: reach out to Bennett for 5th grade promotion. 4th grade parents to help set up. 6/13. Vote to release funds from account without receipt. Sherry motion to approve; Tammy seconded. Approved unanimously.
- Vote to have Tanner Eastmond as 2022-2023 Membership Chairperson. Alisha motioned to approve; Meghann seconded. Approved unanimously.
- Vote to approve cost of teacher appreciation lunch budget. Alisha motioned; Sherry second. Approved

Open Table

- None

Next Board Mtg.: 6/10/2022 @ 5pm at Meghann's house

Meeting adjourned 8:15 p.m.