

# MINUTES

## **Louisa May Alcott Elementary PTA Association Minutes**

August 17<sup>th</sup>, 2021

The virtual Zoom meeting was called to order by Alisha Powell at 3:16 p.m.

### **Board Member Attendees:**

Alisha Powell, President

Meghann Chee, Secretary

Emma Flores, Auditor

Tammy Payton, Historian

Steve Lewis, Principal

Lisa Freeman, Treasurer

Crystal Milosh, Parliamentarian

Sherry Sneider, Membership

### **Welcome**

Alisha welcomed all those in attendance. Meeting purpose is to approve revised 2021-2022 budget and discuss a few items for the upcoming year.

### **Approval of Minutes**

Minutes from the June 2021 General Association meeting were read and presented for approval. Motion by Meghann to approve minutes; second by Crystal. Approved.

### **Presentation of the Financial Report and Ratification of checks**

- The June Treasurer's Report was presented for review and approval. All four checks ending in 2104-2107 cleared at the end of the fiscal year. Check 2106 was voided in treasure book, adjusted off \$128.59. Sherry motioned to ratify; second by Alisha. Approved.
- In addition, Sherry presented the bank reconciliation. Ending balance of \$7,844.52. Sherry motioned to approve; second by Tammy. Approved

### **Review of the Budget**

- Review of the new budget for 2021-2022 school year. \$7,844.52 was carried over from the previous year. Estimating of totally income of \$17,049.52 from fundraisers (number estimated from previous year income). Estimated expenses for fundraisers \$14,689.50. School is taking over the expense of the school planners. \$300 that was the planners was moved to assemblies. Sherry moved to approve; second by Lisa. Approved.
- Alisha moved to approve the budget for 2021-2022 school year; second by Emma. Approved.

### **President's Report:**

- Alisha presented a plan for upcoming year. Goal ideas were discussed by all:
  - Increase membership, increase parent involvement, involving Infant/Toddler and ECSE programs more, increase communication with parents/community, creating a tentative events calendar to send home to families in September, increase advertising for PTA,

increase staff involvement, create volunteer forms for families to fill out, drawing ideas for class with most PTA memberships.

### **Events**

- Trying to increase creative and socially distanced activities and fundraisers this year. Need to increase family and community involvement while also maintain safety mitigations.
- Back to school event in September: Picnic Bingo. Everyone brings their own blanket/chairs and food. Maintaining 6 feet social distance and masks being worn when not on your blanket/chair. Alisha moved to approve; second by Tammy. Approved.
- Sage Garden project needs to be highlighted and information needs to be sent to parents.
- Virtual Costume Contest in October. Great success with last year and will plan on doing the same this year.
- Virtual/Zoom Kindergarten Orientation discussed. Due to new safety mitigations, the Kindergarten orientation is being skipped this year.
- Dine-outs: Need new chair for Dine out nights.
- Other fundraiser ideas discussed; water bottles, t-shirts, masks, towels, virtual fundraiser, thankful grams, book character costume contest in honor of Louisa May Alcott (Nov. 29 1832). Ryans Brothers Coffee, snowflake grams.
- Scholastic Book fair was discussed and will be looked into.

### **Open Table**

- Tammy suggested Free Library to add with the new trees out front. Reaching out the Scouts of America. Also discussed possibility of benches for later down the line
- PTA member shirts or aprons for events discussed

**Next General Association meeting:** TBD

Meeting adjourned 5:30 p.m.