

MINUTES

Louisa May Alcott Elementary PTA Minutes December 11, 2019

The meeting was called to order by Kelly Mattingly at 4:44 p.m.

Board Members Attending:

Kelly Mattingly, President

Femina Mildh, Vice President

Cathy Bohnet, Secretary

Crystal Milosh, Auditor

Tammy Payton, Parliamentarian

Other Attendees:

Alisha Powell, ~~Grams Chair~~

Ryan Bros. Coffee Fundraiser Chair (CB)

Erin Summers, Teacher/Wellness Initiative Chair

Maureen (Mo) Martin, Dine Out Nights Chair

Approval of Minutes

The minutes from the 11/6/19 meeting minutes were read and approved. Cathy motioned; second by Tammy.

Treasurer's Report

- Kelly presented the Treasurer's Report on Sherrie's behalf for review and approval. Check Nos. 2009-2016 ratified. Kelly motioned; second by Crystal. Approved.
- PTA-EZ software annual renewal fee \$99.
- Apex Fun Run profit is approx. \$6,000.
- \$110.00 donation from illumina for Apex Fun Run forthcoming.
- A Grandma (Tyler's mom) has said she will donate \$100/mo. to the PTA.
- Donations are well above this time last year.
- Teacher Mini-grant money is available.

Principal's Report

Report given by Tammy Payton on behalf of Ms. Riley. Ms. Riley may want teachers to hold a parent meeting re: Critical Concepts. Attendees discussed this idea and decided another parent meeting is not necessary due to recent Open House and Parent Teacher conferences.

President's Report

- Popcorn sales on Fridays – Kelly to talk to Melissa about starting sales in 2020.
- Jamba Juice cards update – Tyler temporarily stopped selling cards due to business of season. He has turned in money for cards sold.

- Website update – Most elementary teacher pictures are posted on the site. Request to also include pre-school teacher pictures. Julie James' info. to be removed as she is retiring.
- Movie Theater Night – Tentatively scheduled for 1/24/20. Tammy Payton to co-chair this event and form a committee to begin planning. The idea is to have different classrooms each show a different movie. There will be a concession stand (popcorn, drinks, etc.) and ushers at the doors. If movie is "sold out", can choose a different movie.
 - Alisha to help with creating movie tickets. She has Disney DVD's we could borrow.
 - Possibly use classrooms 4-8 as theaters.
 - One adult minimum per classroom.
 - Discussed designating the cafeteria as an adult only area with beer/wine sales. 2 drink limit per adult. Kelly to look into applying for alcohol permit. Another idea is to have a brewery truck come and park in front of school.
- Spring Art and Talent Show – March event. Should this include both Fine and Performing Art? Discussed checking with Elvia (Prime Time) to see if she could help work with kids to do a talent show. Involve Heartlight? Decision made to have an Art Show; Talent Show is a maybe. Need to come up with a theme or artist. Event Chair still needed.
- T-shirt form/ordering – Alisha can customize order form and get sales going. Need to pick a vendor. Host event where parents can buy a T-shirt for \$10. Can also do aprons for PTA Pres., V.P., Sec., Treasurer, or Volunteer.
- Book Drumming Residency for next year – All present in agreement to book drumming residency for 2020-2021 school year. Keep costs the same (\$4K) by reducing the instruction time for TK/Kinders to 30 minutes. Grades 1-5 to still have an hour of instruction. Quote was for 8 classes so we may need to adjust for 1 more class. Motion by Crystal; second by Tammy. Approved.
- Fun Run Ideas – Use Apex or another company? This is still up for discussion.
 - Apex keeps a high percentage of the funds raised; however, they spend many hours promoting the core values, getting the kids excited to fundraise, etc.
 - Historically, we have only raised a few thousand dollars when the PTA has organized a fun run and done it "in-house". With Apex, we earned approx. \$6K this year and \$7K last year. That's 2-3 times more than what we have raised without a 3rd party involvement.
 - Other companies may not collect as high a percentage as Apex, but they will charge a minimum upfront payment of \$2,000-\$3,000 dollars and then the school keeps whatever is earned above that.
- Erin Summers is sending wellness survey out to teachers. She needs to meet with Ms. Riley about this program.
- Femina was not trained by Julie James on Marquee before Julie retired. Femina and Tammy will work on figuring out how to input information for the marquee.

Open Table

- Ryan Bros. Coffee update – \$978 profit from fundraiser.
- Grams update – Elissa organizing Snowflake Grams fundraiser. Sales next week in the mornings only. Approx. Sherrie to get cash for cash box. \$120 profit from Thankful Grams sales.

- McTeachers Dine Out update (Mo) – Event date 1/15/20 confirmed with McDonald's; contact being written. McDonald's would like teachers/staff on site to help. Need 5-10 volunteers.
- February 2020 Dine Out Night – possibly held at Chili's.
- Audits – There is a new PTA requirement that someone other than a check signer reviews the monthly bank statements. Crystal will review bank statements monthly.
 - Crystal & Fernina volunteered to form an audit committee, also a new PTA requirement. They will be responsible for reviewing the audit after it is complete. Next audit needs to be presented in January so they are working on completing it now.
- Box Tops for Education - Flyers to be sent home in Jan. 2020. Tammy helping to organize this.
- Cathy researching Visual and Performing Arts (VAPA) Education Project lessons and cost. She will bring info. to the next meeting.

Next Board Mtg.: TBD

Next Association Mtg: TBD

Meeting adjourned 5:50 p.m.